

**Online Parent/Teacher Scheduler**

**Setup Request**

(Complete the following information and send to:

holly.muir@canyondistrict.org & eric.taylor@canyonsdistrict.org )

**School Name:**

**School Contact:**

**Date:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates of Conferences** | **Starting Time** | **Ending Time** | **Scheduled Break (i.e. dinner)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Conference Interval (i.e. 15 min.):**

**Date Parent Window Opens:**

**Date Parent Window Closes:**