



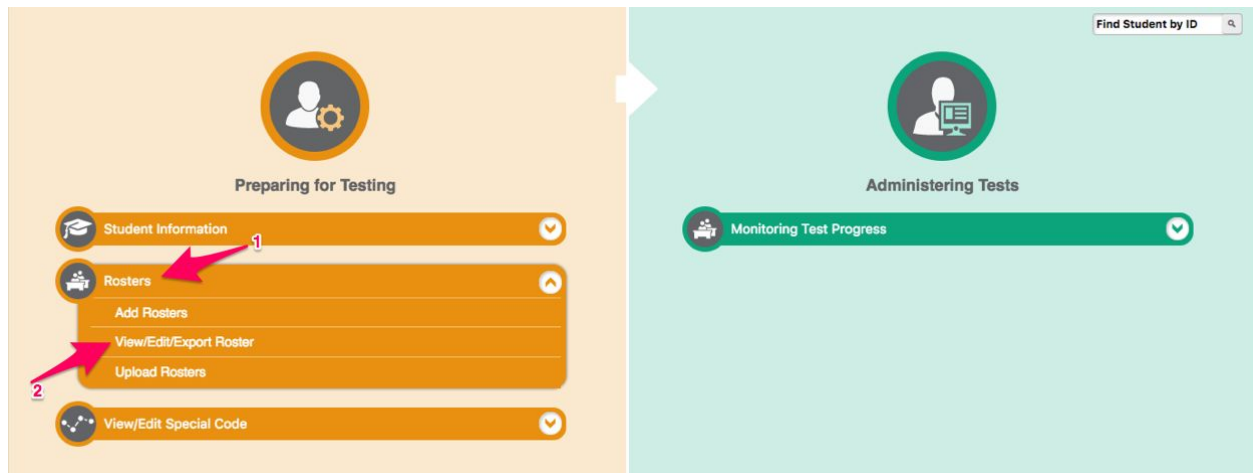
Canyons School District
Education Technology Department
9361 S. 300 E.
Sandy, UT 84070
Help Desk: 801-826-5544

Printing SAGE Tickets in Teacher Account

Visit sageportal.org. Choose your role: Teacher or Test Administrator. Then select 'TIDE'.



Choose 'Rosters' and select 'VIEW/EDIT/EXPORT ROSTER'.

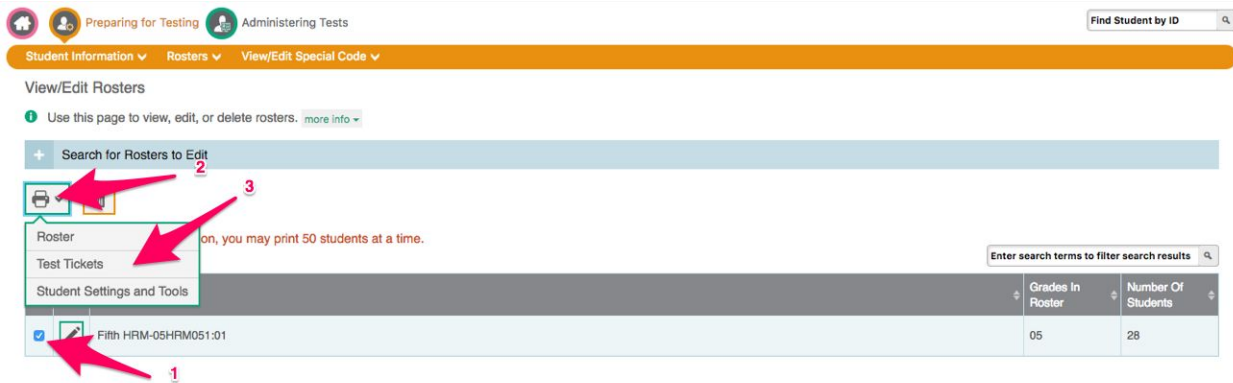


Change User Defined to 'SYSTEM DEFINED'. Click Search





Check the box next to your class roster. Click the Print button.



Choose Roster then print. NOTE: Your test tickets will appear with only numbers for security purpose. After clicking print, your test tickets will download as a PDF.

*You may also print a Roster and Student Settings and Tools list here.

