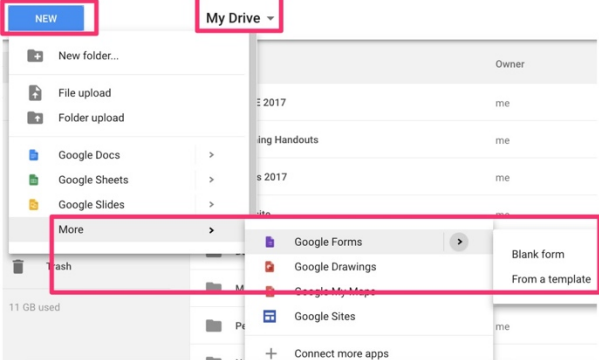
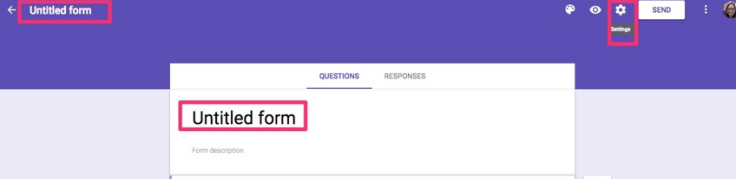
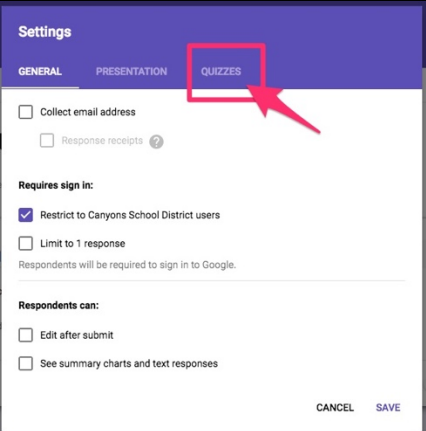


# Google Forms

<p><b>Computer View</b></p> 	<p><b>Directions</b></p> <p>Go to <a href="http://csddocs.org">http://csddocs.org</a> and log into your account. Go to your Drive. Click New/More/Google Forms/Blank Form.</p>
	<p>Name your form by clicking in either place labeled "Untitled form." Click the gear to set up your form as a quiz.</p>
	<p>Click Quizzes. If you want to limit your students to one response, select that option by clicking inside the box.</p>

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# Google Forms



Click "Make this a quiz."  
Select desired input from the choices on the screen.  
Click "Save."

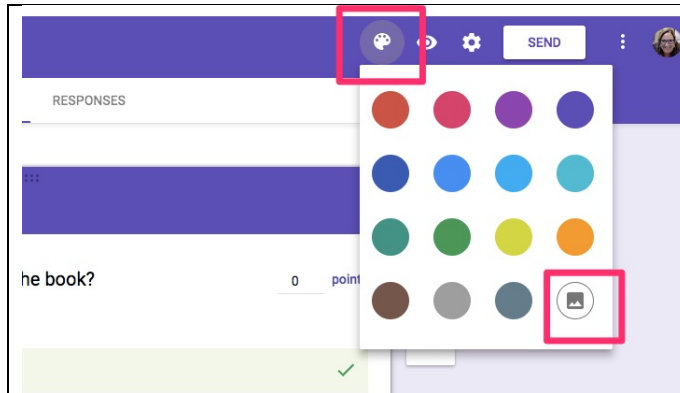
Type your question.  
Type your answer choices if the quiz is multiple choice or multiple guess.  
Click "Answer Key" and set up the correct answer.  
Select "Required" if this question is required."

Select the correct answer for the question.  
Select the point value by clicking the desired point at the top of the screen.  
Select the + sign located in the top right hand portion of the screen to add another question.

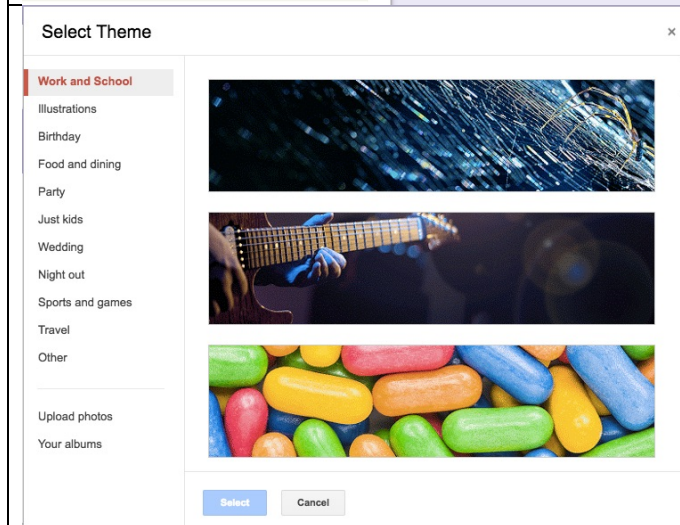
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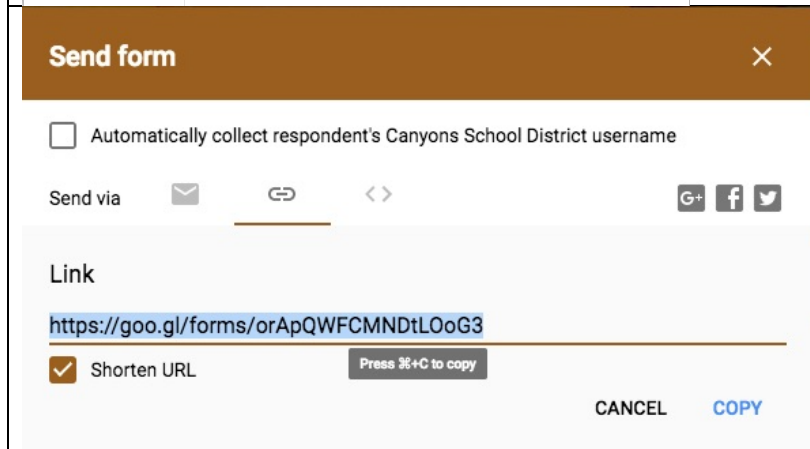
# Google Forms



To customize your template, click the palette located in the top of the screen. Select the desired color or if you want to customize with a photo or graphic, click the graphic icon located at the bottom of the screen.



Select the template you want to use then click "Select."



Click on Send at the top of the screen. Click the link icon to provide the link. Click Shorten link if you want the link to be shorter. Send the link to Sallie to post on the school web site so your students can access it easily.

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