



## Jing

Canyons School District  
Education Technology Department  
9361 S. 300 E.  
Sandy, UT 84070  
Help Desk: 801-826-5544

### Getting Started:

You will need to go to [www.jingproject.com](http://www.jingproject.com) to download the program to your computer. The download is free.

Once download is complete, you will see a “sun” in the upper right corner of your screen on the MAC or a “sun” in the upper left corner on a PC. Holding the “shift/option” keys down will enable you to move the icon anywhere on your desktop. By clicking on the sun icon, you can choose “capture”, “history”, or “preferences”. You can put Jing in your dock/tool bar, but it does not initially launch from the dock/tool bar as it is designed to run constantly. You can also create a hotkey for yourself in preferences. If you select “option J”, when you click the hotkey, it will open the cross hairs on the screen ready to capture your selection.

[http://blog.jingproject.com/2008/06/hey\\_thereif\\_youre\\_using\\_jing.html](http://blog.jingproject.com/2008/06/hey_thereif_youre_using_jing.html)

### How to Capture an Image:

Click on the sun icon or press your hotkey (created in preferences). Crosshairs—a grid ---will appear on your screen. You can capture a window, pane, or region by clicking and dragging. Once you have selected the image, a toolbar will appear and you may select capture an image...a menu will appear to allow you to enhance your image with text, arrows, etc.

### Share Instantly:

Tell Jing where you want to send your image and it's there ready to share. When you send it somewhere like Screencast.com or Flickr, Jing places a hyperlink on your clipboard. Simply paste the link into an IM, email, forum post, Twitter, or anywhere, and when the recipient clicks on the link, they will see your freshly, uploaded screen shot. You can also copy and paste the screenshot as a visible image (instead of a link) or save it as a file.

### How to make a video:

Record what you see and do on your computer. Record at whatever size and shape you want.

Click on the “sun icon” and select a window or region and Jing will record up to five minutes of video of everything that appears in that area. Once the menu appears on your selection, choose “capture a video and a countdown will appear for you to start recording. Point to things with your mouse, scroll, flip through photos, click around in a website or application...Jing captures it all. If your computer has a microphone, Jing can record your commentary at the same time. Recording time is capped at 5 minutes. If you make a mistake, you may start over from the beginning.

The moment you're finished recording, your screencast movie is ready to upload. The moment it's on Screencast.com you've got a link ready to paste and share. No waiting. Remember, every user is given 2GB of free space and 2GB of free memory bandwidth on their current hosting site, Screencast.com .Most users find this to be plenty, but an upgraded Screencast.com account is available should you need more.

Watch a video: <http://www.jingproject.com>